**ANNEX C**

DATE: \_\_\_\_\_\_\_27/5/22\_\_\_\_\_\_\_\_

**COURSES / CERTIFICATIONS CLAIM APPLICATION FORM**

|  |  |
| --- | --- |
| Name of Student:Tan Yi Peng | NRIC:T0030152Z |

**Instructions**

1. Please provide the following information.

|  |  |
| --- | --- |
| Title of Course / Certification: | AWS Certified Cloud Practitioner |
| Name of Training Provider: | Amazon Web Services |
| Course / Certification Duration (With Start and End Dates): | 11/2/2022 - 29/3/2022 |
| Examination Date: | 29 March 2022 |
| Amount to be Claimed for Total Course / Certification Fees: | $69.52 |

1. Please submit the following supporting documents along with this claim application form:

* Copies of invoice(s) and official receipt(s) issued by the relevant training provider and/or certification body with respect to the course and/or examination fees paid by the Student. Please note that the fees reflected on the documents must be in Singapore Dollars; (Please note that receipts must indicate student name, item being paid for and amount).
* Certificate of course completion / achievement (if any);
* Examination score report and / or Certificate of Achievement for the approved certification issued by the Certificate Awarding Body (if the approved course leads to a certification); or,
* Assessment results (if the approved course does not lead to any certification).

**Terms and Conditions**

1. Students who intend to claim for the reimbursement of fees for courses / certifications must ensure that the courses / certifications are in IMDA’s pre-approved list. For courses / certifications not found in the list, IMDA’s prior written approval must be obtained before the commencement of the course / certification. IMDA will not reimburse any fees for a course / certification which has not been approved under any circumstances whatsoever.
2. Full payment must be made to the relevant training providers and students are to complete the courses / certifications prior to submitting the claims.
3. Students must submit this Claim Application Form and the supporting documents to their Institutions within three (3) calendar months of the completion of the courses / certifications.
4. Students must complete all courses / certification and submit all Claim Application Forms and the requisite supporting documents to their Institution at least one (1) calendar month before their graduation from the Institution.
5. Students must fulfil the following requirements in order to qualify for funding support under the iPREP Programme:

i. Complete the approved course and pass all examinations required by the course during the course of their studies, and no later than one (1) calendar month before their graduation from the Institution;

ii. Students who intend to claim the reimbursement of fees for courses / certifications must complete and pass all requirements as set out by the course in order to achieve the final certification / completion status.

1. IMDA may reject any late or incomplete claim applications without the full set of supporting documents.
2. If a claim application is successful, IMDA will reimburse the relevant course / certification fees through the Student’s Institution. The Institution will ultimately be responsible for the disbursement of the monies.
3. The disbursement of any funding support under the iPREP Programme shall be sole responsibility of the Institution in which each Student is enrolled.
4. IMDA shall not be liable to any Student for any losses or damages, loss of income, profit or savings or any indirect, incidental, special, consequential, or punitive damages arising from or in connection with any aspect of the iPREP Programme.

**Declaration**

1. I declare that I have read through and hereby accept all of the terms and conditions set out in this form and the Industry Preparation for Pre-graduates (iPREP) Programme Handbook.
2. I declare that the facts stated in this form and all accompanying documents are true. I understand that if either IMDA or the Institution in which I am enrolled has reason to believe that this form and the accompanying documents contain inaccurate, erroneous, false or misleading statements, the funding support offered under the iPREP Programme may be withdrawn and the abovementioned Institution may recover immediately from myself any part of the funding support that may already have been disbursed together with the applicable interest on the disbursed amount.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_Tan Yi Peng\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 27/5/2022\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Student Date

**ANNEX D**

DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**OVERSEAS PROGRAMMES CLAIM APPLICATION FORM**

|  |  |
| --- | --- |
| Name of Student: | NRIC: |

**Instructions**

1. Please provide the following information.

|  |  |
| --- | --- |
| Name of Overseas Host Company / Institution: |  |
| Date and duration of Overseas Programme: |  |
| Country of Programme: |  |
| Objective of Programme: |  |
| Amount to be Claimed for Cost of Living Allowance: |  |
| Amount to be Claimed for Cost of Economy-class Return Airfare (on the most direct route) |  |
| Total Cost to be Reimbursed: |  |

1. Please submit the following supporting documents along with this claim application form:

* Invoice for the return economy class airfare (if you are claiming for the Airfare Allowance).

**Terms and Conditions**

1. Students who intend to claim the Cost of Living Allowance and/or the Airfare Allowance must have obtained their institution’s approval of the Overseas Programmes.
2. Students must submit this Claim Application Form and the supporting documents to their respective Institution within three (3) calendar months of the completion of the internships.
3. Students must complete all overseas programmes and submit all forms and the requisite supporting documents to their Institution at least one (1) calendar month before their graduation from the Institution.
4. IMDA may reject any late or incomplete claim applications or claim applications which are not accompanied by the complete set of supporting documents.
5. If a claim is successful, IMDA will reimburse the amount to the Student through his Institution. The Institution will ultimately be responsible for the disbursement of the monies.
6. The disbursement of any funding support under the iPREP Programme shall be sole responsibility of the Institution in which each Student is enrolled.
7. IMDA shall not be liable to any Student for any losses or damages, loss of income, profit or savings or any indirect, incidental, special, consequential, or punitive damages arising from or in connection with any aspect of the iPREP Programme.

**Declaration**

1. I declare that I have read through and hereby accept all of the terms and conditions set out in this form and the Industry Preparation for Pre-graduates (iPREP) Programme Handbook.
2. I declare that the facts stated in this form and all accompanying documents are true. I understand that if either IMDA or the Institution in which I am enrolled has reason to believe that this form and the accompanying documents contain inaccurate, erroneous, false or misleading statements, the funding support offered under the iPREP Programme may be withdrawn and the abovementioned Institution may recover immediately from myself any part of the funding support that may already have been disbursed together with the applicable interest on the disbursed amount.

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Signature of Student Date

Payment

Graphical user interface, application

Description automatically generated

Graphical user interface, text, application, email

Description automatically generatedExam Results

Certificate

Graphical user interface, text, application, chat or text message

Description automatically generated

Bank Account Transaction